

## Evoenergy Energy Consumer Reference Council Terms of Reference 2023

Evoenergy's Energy Consumer Reference Council (ECRC) was established in 2014. This on-going forum allows ACT consumer advocates and key stakeholders to engage with Evoenergy on challenges and opportunities that affect electricity users.

### Purpose

The objectives of the ECRC are to:

- Establish and strengthen meaningful connections within the ACT community by cultivating relationships and actively collaborating with ECRC members.
- Share information and build understanding with customer advocates and stakeholders to allow them to meaningfully contribute to Evoenergy's operations and service delivery.
- Provide a platform for customer advocates and stakeholders views to inform Evoenergy's planning and decision making.
- Seek advice from customer advocates and stakeholders to guide other engagement activities to enable broader input from ACT energy consumers.

The ECRC is an information and engagement forum. It does not have a formal decision-making or management role within Evoenergy.

### Operations

- The ECRC will be chaired by an external representative who is recognised as independent of the day to day operations of Evoenergy.
- The frequency of ECRC meetings will be determined by the Chairperson in consultation with ECRC members and Evoenergy.
- Evoenergy will provide secretariat services to support the work of the ECRC.
- Five members in attendance will constitute a quorum for the purposes of the ECRC.

### Membership

- Members of the ECRC will be appointed by Evoenergy in consultation with the Chairperson.
- Membership of the ECRC will be up to a maximum of 15 and will be broadly representative of Evoenergy stakeholder groups.
- The chairperson is the only individual member of the ECRC.
- Members are expected to nominate an alternate representative from their stakeholder group to attend meetings as required.
- Members are entitled to receive sitting fees from Evoenergy for meetings they attend.

## **Roles and Responsibilities**

ECRC members have specific responsibilities, including:

- Regular meeting attendance and active participation in discussions
- Nominate an alternate representative to maximise meeting attendance
- Engaging with their communities about ECRC agenda topics
- Respecting the views of other ECRC members
- Observing the ECRC Terms of Reference and member responsibilities

Additional responsibilities apply to the ECRC chairperson, including:

- Guiding the forward program and agendas of the ECRC
- Managing meetings to encourage all ECRC members' contributions

Evoenergy's responsibilities include:

- Fostering and maintaining organisational support for ECRC activities and outcomes
- Providing appropriate support and development for ECRC members
- ECRC membership will be for an initial term of three years, subject to review by Evoenergy in consultation with the chairperson.
- Members failing to act in accordance with the outlined responsibilities may have their ECRC membership terminated by Evoenergy and the ECRC chairperson.